



Chapter Summary Report

Please complete prior to each quarterly State Association Meeting using the past three months of Chapter records.

Date: _____

Identify key info about your chapter:

 Meta	Chapter	
	City	
	Chapter Chair	
	Vice Chair	
	HSC Chair	

How many houses are in your chapter?

 Houses	Men's Houses	
	Women's Houses	
	MC Houses	
	WC Houses	
	Total Houses	

How many beds is your chapter **chartered** for?

 Capacity	Men's Beds	
	Women's Beds	
	MC Beds	
	WC Beds	
	Total Beds	

How many vacancies do you have **at end of quarter**?

 Vacancies	Men's Vacancies	
	Women's Vacancies	
	MC Vacancies	
	WC Vacancies	
	Total Vacancies	

Please fill out the table for each individual month of the last quarter.*

		Month 1	Month 2	Month 3
 Departures	Relapse Departures			
	Voluntary Departures			
	Other Departures			
	Total Departures			
 Arrivals	Applications Received			
	Interviews Conducted			
	New Members Accepted			
 Financials	\$ Chapter Checking Balance after Audit			
	\$ Sum of All House Bank Account Balances			
	\$ Amount of State Association Dues Paid			
	\$ Total Amount Donated to OHI			
	# Number of Houses Donating to OHI			
	\$ Amount Owed to Chapter by Houses			
\$ Amount Owed to State Assoc. by Chapter				

How is your chapter doing with events such as Presentations, Unity Events, and Fundraisers?

How is the Chapter doing overall?

* Each quarter, you should report on the activities from the previous three months prior to your SAM month:
Q1 (March SAM): December, January, February; **Q2 (June SAM):** March, April, May;
Q3 (September SAM): June, July, August; **Q4 (December SAM):** September, October, November.